



What You Need to Know about Overdrafts and Overdraft Fees

What is an overdraft?

An overdraft occurs when you do not have enough money in your account to cover a transaction, but we pay it anyway. We can cover your overdrafts in two different ways:

1. Through the **standard overdraft practices** that come with your account
2. Through **overdraft protection plan**, such as a link to your savings account

What are the standard overdraft practices that come with my account?

We **DO** authorize and pay overdrafts for the following transactions:

- Checks and other transactions made using your checking accounts
- Automatic bill payments and recurring pre-authorized debits

We **DO NOT** authorize and pay overdrafts for the following types of transactions unless you ask us to (by signing below)

- ATM transactions
- Everyday debit card transactions

We pay overdrafts at our discretion, which means we **DO NOT GUARANTEE** that we will always authorize and pay any type of transaction. We have no obligation to pay any of your overdraft items, If we do not authorize and pay an overdraft, your transaction will be declined and you may be charged a fee if you do not have another overdraft protection account.

What is the difference between actual balance and available balance?

- **Actual Balance:** A total of all funds in the account BEFORE check holds and authorized purchases/withdrawals are posted.
- **Available Balance:** A total of all funds in the account that are available to use AFTER check holds are put on the account and/or authorized purchases/withdrawals are posted. **THIS IS THE AMOUNT OF FUNDS THAT YOU HAVE TO SPEND BEFORE AN NSF FEE OF \$30.00 WILL BE CHARGED.**

It is the responsibility of the member to keep an accurate account of the available balance in your account before you make a purchase either by check, ACH, bill-pay, ATM or debit card to avoid incurring an NSF (no-sufficient funds) fee. You can view your available balance 24/7 via mobile banking, home banking, ATM, or by calling the office at 985-809-0521 during normal business hours.

What is your Non-Sufficient fund fee?

In the event that we return a transaction due to insufficient funds in your account, we will charge a \$30.00 NSF (non-sufficient funds) fee per returned item.

What overdraft protection plans can I choose?

The choices you make regarding the overdraft protection options determine how the Credit Union handles incoming transactions that overdraw your account.

- **Overdraft Protection** – automatically transfers funds from your eligible linked account to your checking account if you overdraw it

- **Courtesy Pay** – allows the Credit Union to authorize everyday debit card and ATM transactions up to a specified maximum limit

What is Overdraft Protection?

Overdraft protection is a service that allows you to link your eligible CUSA FCU checking account to another account with the Credit Union. This includes savings accounts and eligible secondary checking accounts. Funds will be automatically transferred from the linked account to cover transactions in your checking account when you have insufficient funds to complete the transaction. Overdraft Protection will help prevent declined transactions, returned checks, or other types of overdrafts on your checking account.

Is there a fee to enroll in Overdraft Protection?

There is no cost to enroll in Overdraft Protection. Fees are assessed only in the event of a transfer to cover a transaction in your checking account.

CUSA FCU charges \$1.00 per Overdraft Protection transfer, with no daily limit to the number of fees charged.

How does Overdraft Protection work?

When your checking account does not have sufficient funds to cover a specific transaction, funds are automatically transferred from your eligible linked account to cover your withdrawal or purchase. Sufficient funds must be available in your linked account to cover the transfer for the coverage to take place.

What is Courtesy Pay?

CUSA FCU provides two types of Courtesy Pay protection to its membership.

- The first type is included in our standard overdraft practices, and allows you to overdraw your account up to a set limit for checks, bill-pay transactions, and electronic payments (ACH) using your account number.
- The second type of Courtesy Pay requires that you **OPT IN** for additional coverage, and allows the Credit Union to pay everyday debit and ATM transactions.

If you have enrolled in Overdraft Protection, we will attempt to transfer funds from your eligible account before we apply the Courtesy Pay option.

How do I qualify for Courtesy Pay?

Existing Members:

- Must have direct deposit
- Must have a checking account
- Must be in good standing with the Credit Union

New Members (after 90 days):

- Must have direct deposit
- Must have a checking account
- Must be in good standing with the Credit Union

The Credit Union charges \$30.00 per Courtesy Pay transaction, up to the maximum overdraft limit of \$300.00, excluding the fees.

What is the difference between Overdraft Protection and Courtesy Pay?

Both Overdraft Protection and Courtesy Pay provide you coverage against transactions being declined due to insufficient available funds. Both options are free to enroll in, and only have an associated cost when utilized.

What is the Courtesy Pay limit?

The Credit Union will authorize and pay transactions up to a maximum limit up to \$300.00, excluding any associated fees.

What happens if I reach my limit?

If you have reached the maximum Courtesy Pay limit, your transaction may be returned unpaid. Each transaction will incur a returned non-sufficient funds (NSF) fee of \$30.00. Some merchants may attempt to collect a returned item multiple times, you will be charged a \$30.00 NSF fee each time a merchant runs the transaction through your account in an attempt to collect the funds.

You may also be charged additional fees by the merchant/payee.

In what order do transactions post to the account?

- **ACH:**
 1. Credits or Deposits
 2. Debits or withdrawals will post lowest dollar amount transaction to highest dollar amount transaction
- **Share Drafts:**
 1. Smallest dollar amount transaction to highest dollar amount transaction
- **Debit Card Transactions:**
 1. As the transaction comes in, no sequential order

Courtesy Pay will be deactivated if:

1. You are delinquent on a loan payment with CUSA FCU. As soon as the delinquent loan payment is satisfied, Courtesy Pay will automatically be activated. This may cause you to incur an NSF fee of \$30.00 for each item that attempts to clear the account
2. You stop making regular deposit to your checking account
3. Fraud, forgery, or abuse is discovered involving any credit union account
4. Kiting is suspected between your credit union checking account and other similar accounts within or outside the Credit Union
5. You cause a loss to the Credit Union and/or we charge off a loan balance
6. You file bankruptcy or become insolvent
7. The credit union feels that you are abusing the account

How can I OPT OUT of Courtesy Pay?

To OPT OUT of Courtesy Pay, visit any branch location to fill out the form. Alternately, you can provide us written direction at:

CUSA FCU
50 Louis Prima Dr., Ste. A
Covington, La. 70433

How can I OPT OUT of the standard overdraft practices?

To OPT OUT of our standard overdraft practices, visit any branch location to fill out the form below. Alternately, you can provide us written direction at:

CUSA FCU
50 Louis Prima Dr., Ste. A
Covington, La. 70433

Do I have to enroll in these services?

Members are not required to sign up for these services. You are welcome to sign up for one, both or none based on how you prefer to manage your funds. You do not need Overdraft Protection to enroll in the Courtesy Pay option.

What do I do if I want to enroll in Overdraft services?

To OPT IN, fill out the form below.

_____ I **WANT** CUSA F.C.U. to transfer funds from a linked account to pay for overdrafts on my ATM, ACH, checking, bill-pay and everyday debit card transactions. If funds are not available for a transfer, I authorize CUSA FCU to pay overdrafts on my ATM, ACH, checking, bill-pay and everyday debit card transactions **(OPT-IN to Courtesy Pay)**

_____ I **do not** want CUSA F.C.U. to authorize and pay overdrafts on my ATM, ACH and everyday debit card transactions **(OPT OUT of Courtesy Pay)**

I understand and agree to the above terms. I understand that I have an ongoing right to revoke this consent.

Signature of account holder: _____

Printed Name: _____

Date: _____

Account Number: _____

FOR OFFICE USE ONLY

DATE _____ TELLER _____

ONCE COMPLETED, PLEASE SCAN TO MEMBER DOCUMENTS